



Deutscher Akademischer Austauschdienst  
German Academic Exchange Service

DAAD Außenstelle Jakarta  
DAAD Regional Office Jakarta

### Call for Applications

## **Key Expert (In-house Consultant)**

for the action

### **EU-ASEAN Sustainable Connectivity Package Higher Education (SCOPE-HE)**

DAAD Regional Office Jakarta is seeking 1 (one) Key Expert (In-house Consultant) within the EU-funded EU-ASEAN action 'SCOPE Higher Education' based at our office in South Jakarta, Indonesia.

The SCOPE Higher Education programme is implemented by a consortium of Nuffic (The Dutch organisation for internationalisation in education) and DAAD (German Academic Exchange Service). The implementation of the programme has commenced in February 2024. The period of implementation is 48 months until end of January 2028.

SCOPE-HE has the following expected outcomes:

1. **Student, academic staff and researcher mobility**, intra-ASEAN and between EU and ASEAN
2. **EU-ASEAN cross-regional university networks** to tackle global challenges jointly by fostering research on Green Transition, Digitalisation and Blue Economy.
3. **ASEAN regional networks of Vocational Education Institutions**, strengthening linkages with the private sector for sustainability and connections relevant to the ASEAN labour market.

The Key Expert supports outcome 1 and is responsible for the overall implementation of outcome 2 of the programme. Outcome 1 involves facilitating policy dialogue and collaboration between key institutions in ASEAN and provides technical assistance and capacity building on reference systems and frameworks for academic qualifications. Outcome 2 supports EU-ASEAN university networks. Expected activities also comprise organising higher education dialogues, seminars, and symposia (workshops, trainings, high-level conferences etc.), commissioning studies, tendering, and guiding and implementing the financial monitoring of the university networks.

The intended start date of the assignment is **1<sup>st</sup> August 2026**. We expect the Key Expert to take over the ongoing programme until its end on January 31<sup>st</sup>, 2028 (18 months). The location of the assignment is Jakarta, Indonesia. We offer an international In-House Consultant contract with a competitive remuneration package (maximum of 220 expert days per 12 months 'cycle), including allowances.

### **Specifications**

We are looking for a dynamic, competent, and team-oriented Key Expert who is flexible, eloquent in English and experienced in the implementation of EU-ASEAN projects.

Supported by admin and technical staffs, the Key Expert works as part of the programme team at the DAAD Regional Office Jakarta, in close cooperation with the DAAD Director of SCOPE-HE in DAAD's global head office in Bonn, Germany, with the Director of the DAAD Regional Office Jakarta, and with the overall Team Leader of the programme at Nuffic Southeast Asia. The Key Expert reports to the DAAD Director of SCOPE-HE at the DAAD head office in Bonn and to the Programme Management Board (PMB). In connection with events and activities, frequent travel throughout the ASEAN region will be necessary. The assignment also foresees travels to Europe and a visit to the DAAD head office in Bonn.

**Main tasks**

- Overall technical and strategic management, direction, and delivery, risk management of DAAD activities in SCOPE-HE (outcome 2 and partly outcome 1), i.e.:
  - Preparing work plans and overseeing their timely implementation;
  - Designing technical programmes in close cooperation with DAAD, Nuffic, European and ASEAN experts;
  - Managing collaboration with ASEAN partner organisations, including negotiations concerning joint implementation of events;
  - Ensuring that contractual obligations to the donor (European Union) are met (including overseeing the preparation of financial reports, budgeting and controlling);
- Overseeing and monitoring of the financial management of the university clusters;
- Reporting and monitoring according to EU and Nuffic funding guidelines;
- Representing the SCOPE HE programme and the DAAD during meetings and conferences;
- Preparing and following up of Committee Meetings.

**Expected Qualifications**

- Master's degree in education, social sciences, development management, or equivalent;
- A minimum of eight (8) years of relevant work experience in a similar role, based in an ASEAN member state;
- In-depth experience in the implementation of EU-funded projects with a focus on ASEAN, including strategic planning, budget planning, event organisation (workshops, seminars, conferences, international dialogue events);
- Excellent project management and organisational skills to successfully coordinate activities with multiple stakeholders from different cultural backgrounds;
- Expert knowledge regarding relevant ASEAN and EU institutions and structures;
- Excellent communication skills and intercultural competencies (i.e., ability to communicate / negotiate in an international environment with policy and decision makers and higher education managers in Europe and the ASEAN);
- Excellent English language proficiency, both in speaking and writing;
- Good knowledge of a Southeast Asian and/ or German language is considered a strong asset.

**Application Deadline: Wednesday, 13<sup>th</sup> May 13th, 2026**

Questions may be addressed to Dr. Guido Schnieders ([schnieders@daad.de](mailto:schnieders@daad.de)). Candidates are asked to submit a cover letter addressing their qualifications for the position, a curriculum vitae, as well as the names and contact information of references, via email to: [ellyzar@daad.de](mailto:ellyzar@daad.de) (with the subject line 'Key Expert EU-ASEAN SCOPE HE'). This position is open to EU and ASEAN citizens only.

**DAAD Regional Office Jakarta**

Ms. Ellyzar

Summitmas Building II, 14<sup>th</sup> Floor, Jl. Jend. Sudirman Kav. 61-62

Jakarta 12190, Indonesia